



## MEMORANDUM

**TO:** CRRA Policies & Procurement Committee

**FROM:** Moira Benacquista, Secretary to the Board/Paralegal

**DATE:** June 8, 2012

**RE:** Notice of Special Telephonic Meeting

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There will be a special telephonic meeting of the **Policies & Procurement Committee** of the Connecticut Resources Recovery Authority's Board of Directors on Monday June 18, 2012 at 9:30 a.m. in the Conference Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the May 17, 2012, Committee Meeting (Attachment 1).
4. Review and Recommend for Board Approval Resolution Regarding Contract with Steven Yates for Environmental Consulting Services (Attachment 2).
5. Review and Recommend for Board Approval Resolution Regarding Purchase of a Scale for the Essex Transfer Station (Attachment 3).
6. Executive Session to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's and feasibility estimates and evaluations.
7. Informational
  - a. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (Attachment 4).
  - b. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (Attachment 5).
  - c. Report on Legal Requests for Services (Attachment 6).
8. Such other items that may properly come before the Committee.